



UNITED STATES DEPARTMENT OF EDUCATION
OFFICE FOR CIVIL RIGHTS

1244 SPEER BLVD, SUITE 310
DENVER, CO 80204-3582

REGION VIII
ARIZONA
COLORADO
NEW MEXICO
UTAH
WYOMING

November 10, 2020

Ms. Christi Collins
[REDACTED]

Re: University of Denver
Case Number: 08-21-2020

Dear Ms. Collins:

We received your complaint on November 6, 2020. We are doing an initial evaluation of your complaint to determine if we have sufficient information and legal authority to allow us to take action on your concerns.

We anticipate completing our initial evaluation of your complaint within 30 days of receipt. As soon as we complete our evaluation, we will inform you either: 1) that we are proceeding with the complaint allegations, or 2) that we are closing your complaint, and the reason, or 3) that we need additional information before we can proceed. If we need additional information, we will notify you of the information needed. You will have 14 calendar days from the date of the letter to respond.

We have enclosed information about our complaint resolution procedures. This document provides more detail about OCR's initial complaint evaluation process, as well as the options for resolving your complaint if we determine it is appropriate to proceed.

We have your signed copy of the Privacy Act Notice and Consent Form. This Act protects you against the unauthorized use and disclosure of personally identifiable information by any Federal agency and may give you the right to obtain this information from OCR. If we accept your complaint for further processing, we may need to give your name to the institution and to persons who may have information about your complaint.

When contacting our office, it would be helpful if you would please refer to the case number mentioned above. We want you to feel comfortable working with our office, so if you have any questions or concerns about any of our procedures, please contact our Customer Service Team, at (303) 844-5695.

Sincerely,

Linda McMichael
Administrative Assistant

Enclosure